



## The University of Georgia 2014-2015 UGA Outstanding Undergraduate Academic Advisor Awards

### PURPOSE:

To recognize excellence in undergraduate academic advising at the University of Georgia.

### ELIGIBILITY:

One award will be given to a faculty advisor, one to a staff advisor, and one to a new advisor. Each winner will receive \$600, a plaque, and recognition at the Spring Faculty Banquet.

### CATEGORY DEFINITIONS:

- Faculty Advisor: Individuals whose primary responsibility is teaching and who spend a portion of their time providing academic advising services to students
- Staff Advisor: Individuals whose primary role at UGA is the direct delivery of academic services to students
- New Advisor: Individuals in their first three years of delivering academic services to students who demonstrate qualities associated with outstanding academic advising. Faculty or Staff

### HOW TO NOMINATE:

1. Submit a nomination form.
2. Include a cover letter of support from the advisor's supervisor and/or department head.
3. Provide a 1-2 page Curriculum Vita or Resume with the nominee's current job description or list of job responsibilities related to academic advising.
4. Provide a 1 page copy of the nominee's Personal Philosophy on Advising.
5. Include current, dated letters of support from students, alumni, and/or knowledgeable peers. Letters from current students and recent graduates provide the strongest support.

**Please note: Materials must address this award,** and items 2-5 above should total no more than sixteen pages or eight pages, front and back.

### CRITERIA:

- Demonstrates mastery of the advising process.
- Provides accessibility, innovation and leadership in advising/mentoring.
- Exhibits a caring attitude.
- Demonstrates familiarity with institutional regulations, policies and procedures.
- Builds strong relationships with student advisees.
- Engages in developmental advising versus simple course selection.
- Impacts advisees beyond graduation. (Faculty and Staff Advisors only)
- Contributes to campus-wide excellence in advising. (Faculty and Staff Advisors only)
- Dedication to professional development initiatives.

### DEADLINE:

Deadline for nominations: **5:00 p.m., January 30, 2015**  
**No late nominations can be accepted.**

**SUBMIT NOMINATIONS ELECTRONICALLY TO:** [advising@uga.edu](mailto:advising@uga.edu)