CAPA Course Suffix Information

A course suffix is a letter that appears at the end of a course number to designate if the course fits one of the categories outlined below.

**D Suffix – Non-Credit Discussion Group**
Example of course ID: CSCI 2000-2000D
The D suffix is used for courses that have both a lecture and a break-out discussion group. Separate sections are created for the lecture component (CSCI 2000) and the discussion group component (CSCI 2000D). Students register for both sections, but receive only one grade for the course. The lecture component carries credit hours; the discussion group is non-credit.

**E Suffix – Online Learning Course**
Example of course ID: CSCI 2000E
The E suffix is used for online learning courses in which 95% or more of the course content is taught online.

**H Suffix – Honors Course**
Example of course ID: CSCI 2000H
The H suffix is used for courses that are a part of the UGA Honors Program. H suffix courses will be routed through the Honors Program for approval.

**I Suffix – Integrated Language Course**
Example of course ID: CSCI 2000I
The I suffix is used for courses that may use several approaches for integrating language into a course, but will always include modules for vocabulary development, reading comprehension, writing, and oral presentation.

**L Suffix – Non-Credit Lab**
Example of course ID: CSCI 2000-2000L
The L suffix is used for courses that have both a lecture and a break-out lab. Separate sections are created for the lecture component (CSCI 2000) and the lab component (CSCI 2000L). Students register for both sections, but receive only one grade for the course. The lecture component carries credit hours; the lab is non-credit.

**L Suffix – Credit Lab**
Example of course ID: CHEM 2111L
The L suffix is used for supervised lab courses. The lab carries credit hours. The lab does not have a lecture component, but can have a stand-alone lecture course as a co-requisite (CHEM 2111, CHEM 2111L).

**R Suffix – Undergraduate Research Course (CURO)**
Example of course ID: CSCI 4960R
The R suffix is used for courses that are designed for substantive, independent, and faculty-mentored undergraduate research. R suffix courses will be routed through the Honors Program for approval.

**S Suffix – Service-Learning Course**
Example of course ID: CSCI 2000S
The S suffix is used for courses with a service-learning component. Justification for a course having an S suffix should be entered into the Non-Traditional Format field on the course application. For justification, copy and paste the bulleted paragraph below that is most appropriate for your course.
• Course includes a service-learning project during the semester that either employs skills or knowledge learned in the course or teaches new skills or knowledge related to course objectives. Student engagement in the service-learning component will be up to 25% of overall instruction time.

• Course includes a service-learning project during the semester that either employs skills or knowledge learned in the course or teaches new skills or knowledge related to course objectives. Students will be involved in the planning and implementation of the project(s) and may spend time outside of the classroom. Students will be engaged in the service-learning component for approximately 25-50% of overall instructional time.

• Course includes a service-learning project during the semester that either employs skills or knowledge learned in the course or teaches new skills or knowledge related to course objectives. Students will be involved in the planning and implementation of the projects(s) and may spend time outside of the classroom. Students will be engaged in the service-learning component for approximately 50-75% of overall instructional time.

• Course includes a service-learning project during the semester that either employs skills or knowledge learned in the course or teaches new skills or knowledge related to course objectives. The course uses service-learning as the primary pedagogical tool for teaching course objectives. Students will work on a comprehensive project(s) and may be required to spend considerable time outside the classroom. Students will be engaged in the service-learning component for approximately 75-100% of overall instructional time.

Evidence of service-learning must be included in the Course Objectives and/or Topical Outline section of the course approval form. S suffix courses will be routed through the Office of Service Learning for approval.

**W Suffix – Writing Intensive Course**

Example of course ID: CSCI 2000W

The W suffix is used for courses that are writing intensive, which means that the course will include substantial and ongoing writing assignments that prepare students for further writing in their academic work, in graduate school, and in professional life.