Academic Affairs Policy Statement No. 4
Deactivation, Reactivation, or Termination of Academic Programs

1. References
   b. Bylaws of the University Council of the University of Georgia, 1988.
   c. This policy statement was approved by the University Council on October 11, 1990.
   d. Last updated April 2019.

2. Policy
   a. This policy statement is applicable to all academic degree programs (to include interdisciplinary programs).
   b. Deactivation or Reactivation
      Effective this date and until rescinded, deactivation (temporary suspension) of an educational program, degree, or major may be approved by the President of the University of Georgia without obtaining Board of Regents' approval. Deactivation is for a period not to exceed two academic years to allow for program review, to consider enrollment problems, to deal with faculty shortages, or for other similar reasons. The President may subsequently reactivate the program within that two-year period without obtaining Board of Regents' approval. However, the deactivation or reactivation will be reported to the Chancellor by the President. If the program has not been reactivated by the end of the second academic year, the President should take action to terminate the program. A deactivated program remains an authorized program at the institution, but new students are no longer permitted to enroll. The deactivated program will not be listed in the Bulletin.
   c. Termination
      A proposal for termination (discontinuation) of an educational program, degree, or major will be submitted to the Chancellor for review and recommendation for action by the Board of Regents. Termination means that the institution is no longer authorized to offer the program. Subsequent offering of the program must be initiated by a proposal for a new program.
   d. Guidelines
      Implementing guidelines for deactivation/reactivation and termination of academic programs appear as attachments to this policy statement. The policy statement and
implementing guidelines for reinstatement are the same as those for new degree programs.

Proposals to deactivate or terminate an academic program should include:

i. A program abstract
ii. The reasons or rationale for deactivation/termination
iii. How faculty and staff will be impacted by the deactivation/termination
iv. Plans to allow currently enrolled students to complete a deactivated program
v. Plans for reactivation of the program

Proposals to reactivate a previously deactivated program should include:

i. A program abstract
ii. The reasons or rationale for reactivating the program
iii. Departmental commitments to the reactivated program, including fiscal and physical resources
iv. A program of study and list of requirements for the program
v. Documentation of student demand and the need for the program

e. No provisions stated herein are intended to conflict with the Bylaws or the Academic Affairs Handbook.

3. Responsibility

Proposals for deactivation, reactivation, or termination of a program may be initiated by the faculty, a dean, or the Senior Vice President for Academic Affairs and Provost. It is the responsibility of the Senior Vice President for Academic Affairs and Provost to obtain input from the faculty in the impacted unit and include the recorded vote in the proposal. These actions should be prompted by recommendations from properly authorized program reviews or from other studies. Program reviews are authorized by the Senior Vice President for Academic Affairs and Provost. Academic Affairs Policy Statement No. 1, New Degree or Major Programs, should be consulted for guidelines for program reinstatement, which requires submission of a proposal for a new program.

4. Procedure

Proposals may be initiated by faculty, department head/director, dean, Vice President, or Senior Vice President for Academic Affairs and Provost.

Proposals for program deactivation/reactivation should be routed through the following approval sequence:

a. Faculty of the academic unit proposing deactivation
b. Department Head or Director of academic unit proposing deactivation
c. Dean or Vice President of academic unit proposing deactivation
d. Graduate School Program Committee, if the program contains graduate courses
Proposals for program terminations should be routed through the following approval sequence:

a. Faculty of the academic unit proposing termination
b. Department Head or Director of academic unit proposing termination
c. Dean or Vice President of academic unit proposing termination
d. Graduate School Program Committee, if the program contains graduate courses
e. Graduate Council, if the program contains graduate courses
f. Dean of the Graduate School, if the program contains graduate courses
g. Office of Instruction (for review)
h. Senior Vice President for Academic Affairs and Provost
i. University Curriculum Committee
j. Executive Committee of the University Council
k. University Council
l. President
m. Board of Regents

Substantive Change Review: The Office of Accreditation and Institutional Effectiveness will evaluate the program termination for substantive change as it moves through the approval sequence. If it is determined that the terminated major is a substantive change as defined by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), additional approval will be required.